

BEFORE THE WEST VIRGINIA OFFICE OF TAX APPEALS
SUBPOENA/SUBPOENA DUCES TECUM

_____ Petitioner,

v.

Docket No.: _____

W. Va. State Tax Department, Respondent

TO: [If the list of the persons/entities subpoenaed is too numerous to fit in this area, type See Attached List and attach list, titled Persons/Entities Subpoenaed.]

YOU ARE HEREBY COMMANDED [mark all that apply]

to appear before the Office of Tax Appeals at the place, date and time specified below to
 testify in the taking of a deposition in the above-styled case; or
 testify in a hearing in the above-styled case.

to produce and permit inspection of and copying of designated books, documents or tangible things in your possession, custody or control, as follows:

[If the number of items is too numerous to fit in this area, type See Attached List- Production/Inspection and attach list, titled Production/Inspection.]

to permit inspection of premises located at the place, date and time specified below.

Place of Appearance/Inspection:

Date of Appearance/Inspection:

Time of Appearance/Inspection:

_____AM / PM

Issued by:

Title _____

Signature: _____

Date Issued: _____

Please type or print the name and office address of person requesting this subpoena

Telephone No. _____

Signature: _____

Bar Identification No: _____

(if applicable)